Information for Exchange Students 2021/2022

HTWK Leipzig University of Applied Sciences
Information for Exchange Students 2021/2022

Full legal name of the university
Hochschule für Technik, Wirtschaft und Kultur Leipzig
Leipzig University of Applied Sciences

University address
Karl-Liebknecht-Straße 132
04277 Leipzig, Germany

Rector
Prof. Dr. Mark Mietzner

Website
www.htwk-leipzig.de/en

Erasmus code
D LEIPZIG02

ECHE number
29936 - EPP - 1 - 2014 - 1 - DE - EPPKA3 - ECHE

Academic information
Course catalogue
www.htwk-leipzig.de/en/studies/study-programmes/degree-programmes

Module descriptions are included in the so-called “Studienordnung” (Study Regulations) of the respective study programme. Please note that this information is currently only available in German.

Language of instruction
German; Bachelor’s degree course in International Management partly in English

Language proficiency
If exchange students wish to attend courses taught in German, HTWK Leipzig requires German proficiency at the B1/B2 level of the Common European Framework of Reference for Languages (Level c in the HTWK Leipzig Language Certificate form). If exchange students wish to attend courses taught in English, HTWK Leipzig requires a comparable level of proficiency in English. We strongly recommend that these students take German language lessons before arrival, as general structures and university life function largely in German.
Application process
Exchange students from our partner universities who wish to study at HTWK Leipzig for one or two semesters need to be nominated by the International Office of their home university for exchange studies at HTWK Leipzig. After receipt of the nomination, we will send the students information about the online application process and a link to our Mobility-Online application form. The students have to fill in the application form and register in our Mobility-Online database. They will be asked to upload the following documents:

Application documents
1. Application form - signed by the student and the coordinator at the home university
2. Learning Agreement - programme of study
3. Transcript of Records - proof of academic achievements, copy of Bachelor’s degree certificate (Master’s level students only)
4. Proof of German / English language skills
5. Proof of health insurance
6. Curriculum vitae
7. Passport photograph
8. Passport copy

Additional information is available at (please use the section for non-degree students):
www.htwk-leipzig.de/en/studies/before-your-studies/how-to-apply

Letter of acceptance
Please note that we will only accept complete applications. After the complete upload of all application documents, the International Office will forward them to the Departmental International Coordinator at the relevant faculty. After acceptance, the exchange students receive an official letter of acceptance and additional information about housing and their study period in Leipzig.

Semester fee
There are no tuition fees at HTWK Leipzig, but students are charged a semester fee of currently 237.60 Euro which is used to finance student services and gives students full access to the public transportation system in Leipzig and surrounding areas.
Welcoming students to Leipzig

Student mentors
The International Office organizes a student mentoring programme for international students. Senior HTWK students from all faculties volunteer to aid and support their fellow international students upon their arrival in Leipzig. All exchange students are automatically registered for the mentoring programme at the time of their acceptance at HTWK Leipzig. After acceptance, a student mentor will contact the exchange student by email to give assistance and advice, and to make arrangements for picking up the student upon arrival in Leipzig.

Orientation Week
HTWK Leipzig organizes an Orientation Week for all exchange students from partner universities, which includes support for administrative appointments and an intercultural training to prepare for studies in Germany. Attendance is mandatory. It provides exchange students with excellent opportunities to get to know the university and to meet their fellow students.

Housing
Students from our partner universities may apply for a room in a student hall of residence after receipt of their acceptance letter. Usually, our students live in furnished single rooms. They share the kitchen and bathroom in an apartment with another student. All relevant information regarding housing and the application process will be sent to the students with their acceptance letter.

Estimated costs of living
**Housing (student hall of residence)**
approx. 220 Euro per month, plus an additional 300 Euro refundable security deposit

**Living expenses (other)**
approx. 350 Euro per month

**Health insurance**
approx. 100 Euro per month (non-EU students only)
Contact details of Departmental International Coordinators

Faculty of Architecture and Social Sciences
Prof. Dipl.-Ing. B. Arch. Marina Stankovic
Degree courses in Architecture
marina.stankovic@htwk-leipzig.de
+49 341 30 76 – 63 18

Prof. Dr. phil. Anja Pannewitz
Degree courses in Social Work
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Faculty of Business Administration and Industrial Engineering
Prof. Dr. iur., LL.M. Cornelia Manger-Nestler
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Prof. Dr. rer. pol. Bodo Sturm
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Dipl.-Kffr. (FH) Daniela Brandt
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Faculty of Civil Engineering
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Faculty of Computer Science and Media
Prof. Dr.-Ing. Jörg Bleymehl
Degree courses in Digital Printing Technologies, Packaging Technology and Sustainability, Media Technology, Publishing Technology, Computer Science, Media Informatics
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Prof. Dr. phil. habil. Johannes Tripps
Degree courses in Library and Information Science, Bookselling and Publishing Management, Museology
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Faculty of Engineering
Prof. Dr.-Ing. Anke Bucher
Degree courses in Mechanical Engineering, Energy, Building Services and Environmental Engineering
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Prof. Dr.-Ing. Tilo Heimbold
Degree courses in Electrical Engineering and Information Technology
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Contact details of the International Office
Head of the International Office
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Incoming mobility
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